

STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday February 20, 2013 3:30PM

555 Fuller

1. Greeting/Call to Order.
2. Review minutes from January 16, 201 meetings.
3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.
4. Fiscal Agent Report - Tim - Budget Committee
5. Program Contractor's Report – Beki
6. Chairman's Report – Jack –
7. D of A Liaison's Report – Helen
8. Public Comment – members of the public
9. Other Business/Adjourn

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Wednesday, January 16, 2013

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- 1. Greeting/Call to Order.** Chairman Jack Lynch called the meeting to order at 3:35 p.m. Members present: Jack Lynch, Mary Wright, Rob Mayer, Matt Dale, Kathy Miller, Bill Crane, Gary Owen (by phone), Kirsten Wrzesinski and Marcia Armstrong. Members excused: Gloria Soja and Marie Matthews. Contractors present: Beki Brandborg and Tim McCauley. Staff present: Helen Betts.
- 2. Review Minutes from November 14, 2012 and December 4, 2012. Meetings.** After review, Dale moved, seconded by Mayer, to approve the November 14 minutes with a spelling correction in the title and to approve the December 4 minutes. The motion passed.
- 3. Review Meeting Agenda and Advisory Council Members' Schedules for the Upcoming Meetings.** Lynch announced that the upcoming meetings are scheduled for February 20, March 20 and April 17.
- 4. Fiscal Agent Report.** McCauley distributed the 2011 Campaign revenue and expense reports. The audit is scheduled for February 15, and the final payout for that campaign will be on March 15. He also distributed copies of the 2012-2013 Campaign revenue and expense reports. After discussion, Brandborg moved, seconded by Dale, to accept the reports. The motion passed. The Council scheduled a meeting of the budget Committee (McCauley, Brandborg, Lynch and Wrzesinski) for January 24 at 2:00 p.m. at United Way's offices. McCauley has thank you letters to donors ready for Lynch to sign, and also letters to participating federations and independent non-profits with the results of the 2012 Campaign.

Program Contractor Report. Brandborg reported that the \$1,000 grand prize check may be celebrated with the donors and winner at the next meeting. In the meantime, Mayer will deliver the check to the winner. The campaign evaluation reports are in. Brandborg will distribute them for discussion at the next meeting. The replacement of prize items and the commitment of Council members to share the cost (see December 4, 2012 minutes) were discussed. No Council members said that they needed reimbursement.
- 5. Chairman's Report.** Lynch reminded the Council that we have to present two names for each Council slot to the Governor's office. The deadline is February 1.
- 6. D of A Liaison's Report.** There was no report.
- 7. Public Comment.** There was no public comment.
- 8. Other Business/Adjourn.** Brandborg will contact the new Governor's staff and new directors to solicit donations for the 2012 Campaign. Lynch adjourned the meeting at 4:13 p.m.