

STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday, July 15, 2015

Department of Public Health & Human Services, 111 North Sanders, Room 107, Helena

Agenda

1. Greeting/Call to Order.

Mike Manion called the meeting to order at 3:38. Members present: Diane Larson, Marcia Armstrong, Shelly Clinch, Frank Clinch, Bill Crane, Hope Stockwell, Matt Dale, Kristen Wrzesinski and Patrick Sheehan
Excused absence: Gary Owen, Pam Carlson
Agency Liaisons present: Steven Hrubes (ADM).
Contractor present: Alison Munson.

2. Review minutes from June 17th meeting.

Minutes were reviewed. **MOTION:** Matt Dale moved to accept the minutes, second by Marcia Armstrong. **Motion passed.**

3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.

Next meeting dates: August 19th and September 16th, 2015.

4. Public Comment – members of the public.

No public comments.

5. Council Training-Jacki Frank, AZ

Jacki Frank will be attending the August 19th meeting for the council training.

6. Fiscal Agent Report – Alison

a. Current Financials

2014 Campaign Revenue	\$245,056.87
2014 Campaign Expenditures	\$163,083.08
2014 Campaign Balance	\$81,973.79
2015 Campaign Revenue	\$8,792.00
2015 Campaign Expenditures	\$207.14
2015 Campaign Balance	\$8,584.86

MOTION: Frank Clinch moved to accept the financial statements as presented, second by Matt Dale. **Motion passed.**

7. Program Contractor's Report – Alison

Finalizing details for Missoula and Great Falls locations. Rotunda event plans in Helena are underway and running smoothly.

8. Bill Crane – Electronic Facilitation

- a. Bill brought up cleaning up the logo for disbursement and questioned what the color was. Will be followed up with after the details are found out. Also inquired if the “Pop Up Messaging” feature was going to be continued this year. Mike informed that it was only a few people who took issue with it, and the consensus of the group was to continue planning for this to be implemented.
- b. Out of town coordinating still needs to be worked on, and discussed the issues that different coordinators were having with venues and other details. Committee discussed ways and options to alleviate and help. Would update on progress next meeting.

9. Chairman’s Report – Mike

Brought up the Campaign goal to see if we still wanted to achieve the \$600,000 mark. Committee said we should shoot for it, and then discussed ways of reaching that goal.

10. Other Business/Adjourn

MOTION: Motion to Adjourn by Mike. Moved to adjourn by Matt at 4:14 p.m., second by Frank Clinch. **Motion passed.**